SMART TRANSFORMATION

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Smart Transformation Advisory Council (STAC) Meeting – Dysart

24 February 2024 – Meeting 28

Attendees	**Guests**
Royce Bailey	Dominic Nolan, BHP (via Video)
Jasmine Cadd	Brent Sweeney, Outback Futures
Chris Cowan	Melissa Westcott, IAHT
Liz Fox	
Donna Gilvarry	
Sueanne Gregg	
Carley McDonnell	
Sandy Moffat	
Jacqueline Smith	

Apologies	**Secretariat**
Kath King	Mitchell Innes (Facilitator)
Dane Nielsen	
Seamus Taylor	
Richelle Toshack	

MEETING NOTES

- Meeting commenced at 6.10pm with guests welcomed and apologies advised.

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MINUTES

- Minutes from Meeting 27 were moved by CC, seconded by SM, and approved by all.

AROUND THE GROUNDS – OPEN DISCUSSION

ACTION LIST AND COMMUNICATIONS

- Database at 352 subscribers, with addition of new YAC members and their parents creating a significant jump.
- Website traffic is down, with sessions reduced 14% over Dec and Jan.
- Engagement highlights included discussions with IAHT on a potential collaborative project, the Regional Development Intel Sharing Workshop, and two meetings with the Regional Housing Alliance and Central Highlands Development Corporation (CHDC) on housing.
- December's local media focused on the work of 2024, with January's local media paused due to the Christmas break.
- Actions from previous minutes:
    - GW3 Revenue Diversification Strategy distributed to the STAC members.
    - STAC Recruitment Process, Roadmap Review Plan and revised ToR to be drafted for STAC review – to be considered in this meeting.
    - STAC members to review existing Roadmap to support forward discussions – Completed.

PRIORITY PROJECTS AND STATUS

- Digital Connectivity – GW3 has delivered its report on Isaac priority blackspots to IRC. STAC members discussed the project and agreed the work had been completed.
- Volunteering Project – MDSS collaboration progressing, with new social media to promote volunteering to go local shortly.
- 5IR Skills and Training Strategy – First YAC meeting held, with two additional nominees successful taking numbers to 18 for the year.
- Childcare Project – CLA focused on and prioritising engagement for Dysart services, with demand investigations ongoing.
- Housing Project – IAHT meeting in December discussed collaboration opportunities with proposal in development.
- Innovation Project – enviroMETS work on a business case test site for its post-mining land use plans underway. STAC members were asked for input on possible test sites, but had no insights to provide.

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BMA ST FORWARD PLAN – Dominic Nolan, BHP

- DN thanked the STAC members for participating in BMA's review of the program.
- Further he advised BMA was eager for ensure the model was sustainable, and said discussions had begun with the new Isaac Business Chamber (IBC) on auspicing Smart Transformation from July 2025.
- STAC members asked questions on how the changes would impact the Project, while also raising the importance of an independent facilitator.
- DN and JC both said the discussions with IBC were at an early stage and that IBC would be invited to participate in the Roadmap Review work.
- DN said BMA would continue to update the STAC members on the outcomes of engagement with the IBC.

ACTION: BMA to provide updates to STAC members on ST Forward Plan options including engagement with IBC.

ROADMAP FORWARD PATHWAY

- STAC members received copies of the Roadmap Review Plan for review.
- MI advised there would be three pillars to the Roadmap review – a Review of the Roadmap Results to date, an updated Community Profile, and Community Needs assessment involving engagement with identified stakeholders through face to face interviews and the broad community via an on-line survey.
- STAC members reviewed the draft interviewees and suggested additional options.
- Dates for the Roadmap Workshops were discussed, with STAC members recommending the workshops take place on a weeknight.

ACTION: MI to implement Roadmap Review plan including issuing of survey and undertaking face to face interviews.

BMA SMART TRANSFORMATION REVIEW

<u>Updated draft ST Terms of Reference</u>

- Discussion around the revised draft, which included an updated purpose statement along with more rigorous descriptions of required roles.
- STAC members supported the new draft ToR.

ACTION: MI to post new Terms of Refence to ST website, once approved by Moranbah STAC.

STAC Member Selection Process

- STAC members reviewed a draft selection process for new members which included two appointment pathways – public advertising and by invitation.
- An assessment criteria included will be used by STAC members moving forward.

Conflict of Interest

- Discussions took place on the new process for CoI, with STAC members to complete a simply spreadsheet.

ACTION: MI to distribute CoI Spreadsheet to STAC members for completion.

Recommendation Discussion

- Key Measures for Smart Transformation Development – MI advised future measures needed to useful, with some considered following the Roadmap Review work.
    - People measures – STAC member retention, attendance at STAC meetings, time spent on pursuit of ST objectives in other forums, STAC expanded roles, community participation in projects, ST engaged by regional/state organisations for shared initiatives, annual STAC/YAC feedback/ review
    - Project measures – No of projects being developed/ implemented/ completed; Community stories/ place-based examples; Outcomes achieved against ST objectives
    - Plan measures – Progress against plan: Communications (social media metrics, newsletter distribution and consumption); Database growth
- Additional STAC roles in Smart Transformation – it is proposed that STAC members are continued to be offered opportunities for further participation.

- ***ACTION: STACs to consider recommendation implementation after finalisation of Roadmap Review.***

NEW PROJECT DISCUSSION

Isaac Affordable Housing Trust – Melissa Westcott, IAHT

- MW advised one of the primary challenges in Dysart was the lack of available land, with IAHT actively exploring options to secure land that will enable future housing development.
- Additionally, she said IAHT was assessing existing properties on the market with the goal of securing financing to refurbish and upgrade them to meet current housing needs. The

focus remains on units and duplexes, as these housing types align best with the needs of the community and our capacity to provide sustainable housing solutions.

- MW presented a draft proposal on a three-year partnership with Smart Transformation, with STAC members discussing the idea. It was suggested that the proposal be developed for further consideration.

Dysart Community Wellbeing Project Phase 2 – Brent Sweeney, Outback Futures

- STAC members advised that allied health appointments will approach 260 for the year, by June 2025.
- BS presented a draft proposal for extending the Outback Futures pilot program, which received support from the STAC members.

ACTIONS – DYSART

- *ACTION: BMA to provide updates to STAC members on ST Forward Plan options including engagement with IBC.*
- *ACTION: MI to implement Roadmap Review plan for including issuing of survey and undertaking face to face interviews.*
- *ACTION: MI to post new Terms of Refence to ST website, once approved by Moranbah STAC.*
- *ACTION: MI to distribute CoI Spreadsheet to STAC members for completion.*
- *ACTION: STACs to consider recommendation implementation after finalisation of Roadmap Review.*

NEXT MEETING DATE

Monday 28 April, 2025 6pm.

Meeting closed at 8.20pm.